

Vacancy Announcement

Medical Advisor & Training Coordinator

Child-Help International Tanzania

Position: Medical Advisor & Training Coordinator

Location: Moshi, Tanzania

Application Deadline: 20th April 2026

Contract Type: Full-time

Reports to: Executive Director

Compensation: Competitive Salary

Email: jobs@child-help.international

About Child-Help International

Child-Help International Tanzania (CHITA) is an international NGO registered in Tanzania. The primary aim of CHITA is to enable all children with spina bifida and hydrocephalus to have a fair start in the world by 2050. We are working towards this vision through two major strategic goals:

- Building the Knowledge Centre (virtual and physical): centralizing the knowledge gathered over decades, developing it further with experts from around the world, and making it easily accessible and affordable for our target group.
- Supporting national cooperation for change: we improve the quality of life of children and adults living with spina bifida and hydrocephalus through support to local partners, capacity building, provision of lifesaving medical material, and the development of sustainable, accessible care systems.

CHITA operates as a network of member organizations in Belgium, the Netherlands and Germany, with coordination and support provided through CHITA's international structure.

How to Apply

Please send your **cover letter and CV (maximum 3 pages)** to jobs@child-help.international with the subject line: **Application – Medical Advisor & Training Coordinator**

Applications will be accepted until **20th April 2026**.

Only shortlisted candidates will be contacted.

Job Description – Medical Advisor & Training Coordinator

Position Summary

The Medical Advisor & Training Coordinator supports the development, adaptation, and dissemination of practical medical knowledge related to spina bifida and hydrocephalus (SB&H) within the SHARE Knowledge Centre.

The role bridges international medical knowledge and its application in low-resource settings, contributing to training, protocol development, and knowledge-sharing across CHITA programmes, partners, and caregivers. The position focuses on technical guidance, training, and knowledge development and does not replace clinical decision-making by treating physicians.

Key Duties and Responsibilities

A. Medical Advisory & Knowledge Development

- Act as a medical advisor within the SHARE Knowledge Centre
- Support development and adaptation of practical, affordable care protocols
- Translate international medical knowledge into locally feasible approaches
- Contribute to development of guidance materials, tools, and reference content
- Support continuous improvement of SB&H care approaches within CHITA programmes

B. Training & Capacity Building

- Plan, organise, and deliver training for healthcare workers, community staff, and caregivers
- Support development of training curricula and materials
- Coordinate training sessions and workshops at the SHARE Knowledge Centre and partner sites
- Provide ongoing technical guidance and mentorship to staff and partners

C. Programme & Field Support

- Support House of Hope teams, continence management staff, and community programmes with technical input
- Participate in field visits, follow-up activities, and programme support where required
- Collaborate with Patient Liaison and programme teams to strengthen care pathways
- Contribute to multidisciplinary approaches to care

D. Knowledge Centre & Innovation

- Contribute to the development and content of the SHARE digital Knowledge Centre
- Support documentation of best practices, case studies, and learning materials
- Collaborate with international experts and partners on knowledge development
- Contribute to innovation and adaptation of care models in low-resource settings

E. Collaboration & Partnerships

- Collaborate with volunteer experts from the Global North and international partners
- Support knowledge exchange across the Child-Help network
- Contribute to coordination with healthcare providers and relevant institutions

F. Monitoring, Learning & Reporting

- Contribute to monitoring, learning, and evaluation of medical and training activities
- Support documentation of programme outcomes, challenges, and lessons learned
- Provide inputs to internal reports and knowledge-sharing processes

Competencies & Attributes

A: Essential

- Medical Doctor (MD)
- Interest in paediatrics, neurology, rehabilitation, or community health
- Strong interest in training, knowledge sharing, and capacity building
- Ability to work in low-resource and multicultural environments
- Strong communication and facilitation skills
- Collaborative, open, and solution-oriented mindset

B: Desirable

- Experience working with disability or SB&H programmes
- Experience in training healthcare workers or community staff
- Experience in international or Global South contexts
- Interest in digital learning or knowledge platforms

Key Performance Indicators (KPIs)

- Training activities delivered as planned and aligned with programme priorities
- Development and adaptation of practical care protocols and training materials
- Effective contribution to the SHARE Knowledge Centre content and tools
- Positive collaboration with programme teams, partners, and international experts
- Contribution to knowledge-sharing, learning, and innovation processes
- Timely inputs to reporting and documentation

Working Relationships

● **Internal**

Executive Director, Programme Manager, Programme Officers, Continence Management Officer, House of Hope teams, Medical Materials Officer, Technical Staff

- **External**

Healthcare workers and partner hospitals, Caregivers and community stakeholders, International experts and Child-Help network partners

What CHITA Offers

- A meaningful technical role within an internationally respected non-profit organisation
- Opportunity to contribute to improving access to care for children with SB&H
- Collaboration with local and international experts
- A dynamic, mission-driven, and innovative working environment
- Opportunities for learning and professional development
- Salary aligned with qualifications, experience, and scope of responsibilities

Child-Help International is an equal opportunity employer.

We value diversity and encourage applications from all qualified individuals, regardless of gender, disability, or background.