

Vacancy Announcement

Fundraising and Communication Manager

Child-Help International Tanzania

Position: Fundraising and Communication Manager

Location: Moshi, Tanzania

Application Deadline: 15th February 2026

Contract Type: Full-time

Reports to: Executive Director

Compensation: Competitive Salary

Email: jobs@child-help.international

About Child-Help International

Child-Help International Tanzania (CHITA) is an international NGO registered in Tanzania. The primary aim of CHITA is to enable all children with spina bifida and hydrocephalus to have a fair start in the world by 2050. We are working towards this vision through two major strategic goals:

- Building the Knowledge Centre (virtual and physical): centralizing the knowledge gathered over decades, developing it further with experts from around the world, and making it easily accessible and affordable for our target group.
- Supporting national cooperation for change: we improve the quality of life of children and adults living with spina bifida and hydrocephalus through support to local partners, capacity building, provision of lifesaving medical material, and the development of sustainable, accessible care systems.

CHITA operates as a network of member organizations in Belgium, the Netherlands and Germany, with coordination and support provided through CHITA's international structure.

How to Apply

Please send your **cover letter and CV (maximum 3 pages)** to jobs@child-help.international with the subject line: **Application – Fundraising and Communication Manager**

Applications will be accepted until **15th February 2026**.

Only shortlisted candidates will be contacted.

Job Description – Fundraising and Communication Manager

Purpose of the Role

The **Fundraising & Communications Manager** is a key strategic position within Child-Help International Tanzania. The role combines responsibility for **resource mobilisation (60%)** and **strategic communication (40%)**, ensuring that Child-Help's impact, values, and programmes are translated into compelling narratives, partnerships, and sustainable funding.

This role works closely with CHITA leadership, programme teams, affiliated members, international partners, and coordinates the work of a **Fundraising Officer** and a **Communications Officer**.

Key Responsibilities

Fundraising (±60%)

- Develop and implement a **local and international fundraising strategy** aligned with Child-Help's mission, programmes, and long-term vision.
- Identify, monitor, and respond to **grant opportunities and calls for proposals** (local, regional, and international).
- Build and maintain relationships with **donors, foundations, companies, institutional funders, and partners**
- Lead the writing of **project proposals, grant applications, donor reports, and concept notes**
- Support CHITA projects and affiliated members in their own fundraising efforts
- Coordinate fundraising planning and reporting in collaboration with finance and programme teams
- Ensure transparency, accountability, and alignment with donor requirements
- Supervise and coach the **Fundraising Officer**

Communication (±40%)

- Develop and oversee a **communication strategy** that supports fundraising, advocacy, and visibility.
- Ensure consistent, ethical, and respectful communication about children, disability, and communities
- Guide content creation for **social media, website, newsletters, reports, and campaigns**
- Translate local impact and programme results into clear messages for **national and international audiences**
- Support fundraising campaigns with strong storytelling, visuals, and messaging
- Maintain coherent branding and messaging across platforms
- Liaise with the global Child-Help network and international partners on communication
- Supervise and coach the **Communications Officer**

Key Performance Indicators (KPIs)

Success in this role will be measured by:

- Fundraising targets progressed or achieved in line with the agreed annual fundraising plan.
- Funding proposals and applications developed and submitted according to identified opportunities.
- Donor relationships maintained and expanded through regular communication and follow-up.
- Donor reporting completed accurately and within agreed timelines.
- Fundraising and communication strategies implemented to support organisational goals.
- Regular, high-quality communication outputs delivered across agreed platforms.
- Ethical storytelling and communication standards consistently applied.
- Effective coordination and supervision of fundraising and communication staff.
- Clear internal planning, reporting, and collaboration with programme and finance teams.

Required Qualifications

- Relevant experience in **fundraising, communication, NGO management, or project coordination**
- Strong commitment to **children's rights, disability inclusion, and community-based development**
- Excellent writing and communication skills in **English** (Swahili is an asset)
- Experience with **proposal writing, donor relations, and reporting**
- Strategic thinker with hands-on capacity
- Comfortable working in an **international and intercultural environment**
- Able to manage priorities, people, and processes
- Sensitivity to ethical storytelling and safeguarding principles

Reporting

- **Reports to:** Executive Director (Tanzania) and President (Belgium)
- **Supervises:** Fundraising Officer and Communication Officer

What Child-Help Offers

- A **strategic leadership role** with direct impact on children's lives
- The opportunity to shape the **funding base and public voice** of Child-Help International in Tanzania
- Collaboration with an international network of partners and knowledge centres
- Opportunities for professional growth and capacity building
- A values-driven organisation where **local ownership is central**

Child-Help International is an equal opportunity employer.

We value diversity and encourage applications from all qualified individuals, regardless of gender, disability, or background.